



Jennifer Davis

Janitor

Janitor and night supervisor with 14 years across schools, hospitals, and Class A office towers. Trained crews on floor care, infection control, and OSHA safety. Have held keys and alarm codes for buildings up to 250,000 sq ft without an incident.

CONTACT INFORMATION

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 Akron, OH 12345

KEY SKILLS

- Crew scheduling and supervision
- Floor care: strip, wax, buff, burnish, carpet extraction
- Hospital infection control and terminal cleaning
- OSHA bloodborne pathogen compliance
- Chemical inventory and SDS management
- Supply ordering and budget tracking
- Inspection scorecards and quality audits
- Key, alarm, and access card responsibility
- Training and coaching new hires
- Basic HVAC filter changes and minor repairs

PROFESSIONAL EXPERIENCE

2019 - Present

Night Custodial Supervisor | Summit Clean Group, Akron, OH

- Run an 11-person overnight crew cleaning a 250,000 sq ft office tower from 6pm to 2am, 5 nights a week
- Walk daily inspections using a 60-point scorecard and review findings with each cleaner the next shift
- Cut callback complaints from the property manager from 9 per month to 2 per month within the first year
- Order chemicals, paper, and equipment parts on a \$4,200 monthly supply budget
- Handle hiring interviews, write-ups, and time-off approvals for the night crew

2014 - 2019

Lead Custodian | Maple Ridge School District, Canton, OH

- Led summer deep-clean of 3 elementary schools, including strip-and-wax of roughly 95,000 sq ft of tile
- Set up gym, cafeteria, and auditorium for 40+ after-hours events each school year
- Trained 6 new custodians on boiler room rounds, fire panel checks, and lockdown procedures
- Kept MSDS binders and chemical inventory ready for annual district safety audits with zero findings

2011 - 2014

Hospital Environmental Services Tech | Lakeside Regional Medical Center, Cleveland, OH

- Cleaned and turned over patient rooms, ORs, and isolation rooms using hospital infection-control protocols
- Followed terminal cleaning procedures for C. diff and MRSA rooms with documented sign-off each time
- Stocked PPE and linen carts on a 4-floor route and tracked usage in the EVS log
- Earned 'EVS Tech of the Quarter' twice for pulling extra weekend OR turnovers

2010 - 2011

Janitor | Buckeye Office Services, Cleveland, OH

- Cleaned 5 small office accounts on a nightly route, working solo with a punch-clock check-in
- Stripped and waxed VCT floors at 2 dental offices on weekends
- Reported burnt-out lights, plumbing leaks, and door issues to dispatch the same shift

EDUCATION

High School Diploma, John F. Kennedy High School, Cleveland, OH, 2009

ISSA Cleaning Management Institute, Custodial Technician Certificate, 2016

OSHA 30-Hour General Industry Card, 2020

AHE Certified Healthcare Environmental Services Technician (CHEST), 2013