

BRENDA MITCHELL

EMT

Greenville, SC 12345 | (864) 555-0188 | aaliyah.thornton@example.com



PROFILE

Newly certified EMT-Basic with 1,200+ clinical and field hours through an accredited program. Comfortable with BLS patient assessment, oxygen therapy, and AED use. Looking to join a 911 or transport agency that values team-based care and clean documentation.

KEY SKILLS

- Patient assessment (primary and secondary)
- BLS airway management
- AED operation
- Spinal motion restriction
- Bleeding control and tourniquet use
- Vitals and SpO2 monitoring
- ePCR documentation
- SBAR handoff communication

PROFESSIONAL EXPERIENCE

EMT-Basic

Upstate Medical Transport, Greenville, SC | 2024 - Present

- Handle 12 to 18 non-emergent transports per shift including discharge, dialysis, and hospice transfers.
- Documented 410 patient care reports in 2024 with zero charts returned for QA correction during the third quarter.
- Restock and inventory truck supplies at start of every 12-hour shift to keep BLS kit and oxygen reserves at minimum par.
- Communicate with receiving nursing staff to give a structured SBAR handoff at every drop-off.

Patient Care Technician (Per Diem)

Foothills Community Hospital, Greenville, SC | 2023 - 2024

- Took vitals, assisted with ambulation, and recorded I/O on a 28-bed medical-surgical floor.
- Responded to 6 in-house code blues as part of the rapid response support team.
- Cleaned and turned rooms within an average of 22 minutes to support ED throughput.

EDUCATION

EMT-Basic Certificate, Greenville Technical College, 2024

NREMT Certified, 2024

AHA BLS Provider, 2024