



# DANIELA ORTEGA

Principal

Assistant principal and former dean of students with 6 years in K-8 buildings serving high-need communities. Strong in MTSS, family engagement in Spanish and English, and coaching early-career teachers. AZ Principal Certificate and bilingual endorsement.

## CONTACT INFORMATION

 (520) 555-0188

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 Tucson, AZ

## KEY SKILLS

- MTSS design and Tier 2/3 intervention planning
- Instructional coaching and walkthrough feedback cycles
- Bilingual family engagement (Spanish/English)
- Restorative practices and discipline reform
- Student data analysis using AzMERIT and i-Ready
- Master scheduling and staff supervision
- Title I compliance and budget oversight
- Crisis response and threat assessment
- Teacher evaluation using Danielson framework
- IEP and 504 collaboration with special education teams
- Trauma-informed school practices
- PBIS implementation and behavior tracking

## PROFESSIONAL EXPERIENCE

2022 - Present

**Assistant Principal** | Sunridge K-8 Academy, Tucson, AZ

- Supervise grades 5-8 (about 430 students) including instruction, discipline, scheduling, and family communication.
- Coach 18 teachers through weekly walkthrough cycles; raised average instructional rating from 2.7 to 3.4 on a 4-point rubric.
- Co-led MTSS redesign that moved Tier 2 reading interventions from pull-out to push-in, with 64 students exiting Tier 2 in year one.
- Run bilingual parent academy four times a year, with attendance growing from a dozen families to roughly 90.

2020 - 2022

**Dean of Students** | Sunridge K-8 Academy, Tucson, AZ

- Handled discipline, attendance, and crisis response for 720-student campus; first point of contact for families.
- Launched restorative circles in grades 6-8 that cut repeat referrals by 41% over the school year.
- Trained 32 teachers on de-escalation and trauma-informed classroom routines.

## EDUCATION

M.Ed. in Educational Leadership, Northern Arizona University, 2020

B.A. in Elementary Education, University of Arizona, 2015

Arizona Principal Certificate, K-12

Arizona Standard Teaching Certificate with Bilingual and ESL Endorsements

Restorative Practices Facilitator Training, IIRP, 2021