

# James Carter

## Warehouse Worker

Reliable warehouse associate with 8 months of pick-pack experience and a clean attendance record. Comfortable lifting up to 50 lbs, working on my feet for full shifts, and learning new equipment. Looking to grow into a forklift role.

### CONTACT INFORMATION



(901) 555-0167



jasmine.okeke@example.com



Memphis, TN 12345

### EDUCATION

High School Diploma, Whitehaven High School, 2023

Forklift Certification (sit-down), in progress - completion expected Q2

### KEY SKILLS

- RF scanner / handheld picking
- Manual pallet jack
- Lifting up to 50 lbs
- Order packing and labeling
- Inventory rotation (FIFO)
- Team communication
- Reliable attendance
- Basic Microsoft Outlook

### PROFESSIONAL EXPERIENCE

#### WAREHOUSE ASSOCIATE (SEASONAL TO REGULAR) | RIVERPOINT FULFILLMENT, MEMPHIS, TN 2024 – PRESENT

- Pick 140-160 small parcel orders per shift using a handheld scanner; hit accuracy goal of 98% every week since hire.
- Pack and label outbound boxes for ground shipping, staging 30-40 totes per hour during peak.
- Help break down inbound pallets and stock pick locations during downtime.
- Perfect attendance for 6 straight months, including holiday peak.

#### STOCK CREW MEMBER | PELHAM GROCERY OUTLET, MEMPHIS, TN 2023 – 2024

- Unloaded delivery trucks 3 mornings per week and moved product to backstock or shelves.
- Operated manual pallet jack and worked with a 3-person team to clear the dock before store open.
- Faced and rotated inventory by date code to cut spoilage on dairy and produce.