



Paul Allen

Daycare Teacher

CONTACT INFORMATION



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Tacoma, WA 12345

EDUCATION

B.A. in Child, Family, and Community Studies, University of Washington Tacoma, 2020

Washington State ECE Initial Certificate, STARS-current

Pediatric CPR and First Aid, current

KEY SKILLS

- Infant and toddler routines
- WaKIDS domain planning
- Positive behavior coaching
- Kangarootime and Brightwheel
- Family conferences
- DCYF licensing standards
- CACFP meal logging
- Lesson planning
- Mentoring aides
- Two-week thematic units

ABOUT ME

Daycare teacher with 5 years across infant and toddler rooms in NAEYC-accredited centers. Strong in routine-based care, family communication, and behavior coaching. Hold a State of Washington STARS-current ECE certificate.

PROFESSIONAL EXPERIENCE

Toddler Lead Teacher | 2022 - Present

Harborlight Early Learning, Tacoma, WA

- Lead a classroom of 12 toddlers ages 24-36 months with two assistants, planning two-week thematic units.
- Reduced biting incidents from 8 per month to 2 per month by adding small-group rotations and a shadow-the-biter protocol.
- Write individual learning goals each quarter for all 12 children, mapped to WaKIDS domains.
- Lead family conferences twice a year and write weekly newsletters that go home Friday afternoons.
- Mentor a part-time aide on diapering, feeding logs, and DCYF licensing expectations.

Infant Teacher | 2020 - 2022

Little Cedar Children's House, Lakewood, WA

- Cared for 8 infants ages 6 weeks to 15 months with one co-teacher, following each family's bottle and nap schedule.
- Built daily bottle, diaper, and sleep logs in Kangarootime and reviewed them with families at pickup.
- Introduced a tummy-time and sensory station rotation that families asked for by name during tours.
- Maintained 100% on-time food log compliance across two USDA CACFP audits.