



Ronald Hill

Accounting Clerk

Fourteen years in accounting operations across manufacturing, food distribution, and professional services. Supervise payables, receivables, and general-ledger clerks; own month-end close, sales-and-use tax filings, and audit prep. Cut close cycles, rebuilt failing reconciliations, and stood up new accounting subledgers in three prior seats.

CONTACT INFORMATION

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EDUCATION

Bachelor of Business Administration in Accounting, University of Wisconsin-Milwaukee, 2011

Certified Bookkeeper coursework completed (2023)

KEY SKILLS

- Team supervision (up to 6 direct reports)
- Month-end close and consolidation
- Epicor, Sage Intacct, Aderant
- Avalara sales-and-use tax
- Power dashboards and Excel modeling
- Bank, inventory, and trust reconciliation
- Audit and review preparation
- Client-trust account reconciliation
- Fixed assets and depreciation
- ERP implementation support
- Process documentation
- Hiring and staff development

PROFESSIONAL EXPERIENCE

Assistant Controller I 2020 - Present

Kenwood Valley Foods, Milwaukee, WI

- Supervise a team of six: three payables clerks, two receivables clerks, and a staff accountant; own hiring, review, and cross-training.
- Cut monthly close from 11 business days to 6 by rebuilding the accrual template and moving inventory reconciliation to a mid-month cut.
- Own sales-and-use tax filings in 14 states through Avalara; resolved a legacy Illinois notice that had been open for 19 months.
- Lead prepared-by-client schedules and fieldwork support for the annual review with a regional accounting firm; no material adjustments in the last three cycles.
- Built Power dashboards for payables aging, cash forecast, and days-sales-outstanding that the CFO reviews in the Monday finance meeting.

Accounting Supervisor I 2016 - 2020

Halcyon Legal Group, Madison, WI

- Managed four receivables and billing clerks in a 90-attorney firm running Aderant; owned trust-account three-way reconciliations under state client-trust rules.
- Rebuilt the unbilled-work write-off approval workflow after a partner audit flagged 43 stale matters, recovered \$312,000 in previously uncollected fees.
- Ran monthly close for two entities and prepared the partner distribution schedule.
- Standardized new-client billing intake with the practice managers, cut first-invoice turnaround from 22 days to 9.
- Trained the team on the Aderant upgrade and served as super-user for billing and cost recovery modules.

Senior Accounting Clerk I 2013 - 2016

Lakeshore Precision Tooling, Racine, WI

- Owned full-cycle payables for a 220-employee tooling manufacturer in Epicor.
- Reconciled the inventory general ledger account to the perpetual subledger monthly; caught a \$47,000 misposting from a physical count adjustment.
- Prepared and filed monthly Wisconsin sales tax returns and quarterly use tax accruals.
- Trained two payables clerks and one receivables clerk on Epicor and the three-way match workflow.

Accounting Clerk I 2011 - 2013

Northshore Industrial Bearings, Kenosha, WI

- Processed 300-400 vendor invoices per week and cut weekly check runs.
- Reconciled three operating bank accounts and posted daily cash receipts.
- Prepared 1099 filings for 190 vendors annually.
- Supported the controller during the QuickBooks Enterprise implementation.