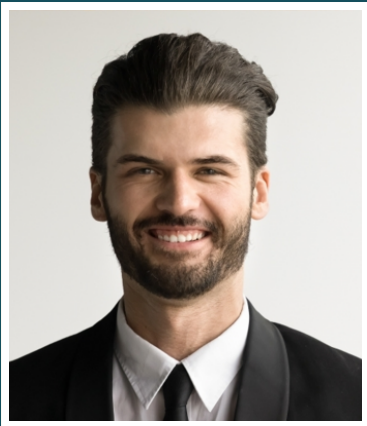




TERRENCE WHITAKER

School Counselor

Director of Student Services with 19 years across school counseling, special education coordination, and district-level student support. Oversees counseling, social work, psychology, and nursing across 14 schools serving 11,200 students. Focuses on MTSS build-out, staff caseload equity, and family-facing services.

CONTACT INFORMATION



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Charlotte, NC 12345

EDUCATION

- Ed.S. Educational Leadership, University of North Carolina at Charlotte, 2018
- M.Ed. School Counseling, North Carolina State University, 2006
- B.A. English, Howard University, 2004
- State School Counselor License

KEY SKILLS

- District-level MTSS design and rollout
- 504 and IDEA compliance oversight
- Department budget planning and grant reporting
- Counselor and social worker supervision
- Board and cabinet reporting
- Crisis response and postvention
- Collective bargaining and working agreement input

PROFESSIONAL EXPERIENCE

Director of Student Services | 2019 - Present
Piedmont Crossing School District, Charlotte, NC

- Direct a department of 62 counselors, 14 school social workers, 6 psychologists, and 11 nurses across 14 schools; carry a \$6.8M operating budget.
- Rolled out a district-wide MTSS framework with common tier-2 and tier-3 entry criteria; 12 of 14 buildings hit full implementation in year two.
- Rewrote the district 504 handbook with legal counsel after a state review; closed all 9 open compliance findings inside one school year.
- Negotiated caseload language into the counselor working agreement, capping high school caseloads at 350 and middle school at 300.
- Report quarterly to the school board on attendance, discipline, and mental health referral data.

Coordinator of Counseling Services | 2015 - 2019
Harborlight Public Schools, Wilmington, NC

- Supervised 28 school counselors across 9 schools; conducted annual observations and post-observation coaching cycles.
- Built the district's crisis response team and on-call rotation, activated 14 times in the 2017-18 school year.
- Launched a summer bridge counseling program for rising 9th graders, serving 410 students in its second summer.
- Represented student services in the district's strategic plan committee and wrote the mental health section of the five-year plan.
- Held quarterly ASCA data reviews with each building counseling team.

Lead Counselor | 2011 - 2015
Northgate High School, Raleigh, NC

- Led a counseling team of 5 in a comprehensive high school of 2,100 students.
- Redesigned the master schedule process, cutting first-week schedule changes by roughly a third.
- Chaired the school improvement team's subcommittee on graduation rate, which rose from 79% to 87% over four years.
- Wrote the school's threat and suicide risk assessment protocols in partnership with the district social work lead.

School Counselor | 2006 - 2011
Northgate High School, Raleigh, NC

- Student data systems (PowerSchool, Infinite Campus, Panorama)
- Community mental health partnerships
- Title I and Title IV programming

- Full 9-12 caseload of about 400 students in a Title I high school.
- Coordinated all advanced course testing logistics for 340 students each May.
- Ran the first-generation college mentor program, pairing 60 seniors annually with alumni advisors.
- Served as school-based liaison to the county department of social services.