



MARISOL TREVINO

Resident Assistant

Senior Resident Assistant with two years on staff in a 340-bed first-year residence hall. Known for calm response during roommate conflicts and mental health calls, and for building floor programs students actually show up to. Currently mentoring four new resident assistants and preparing to apply for graduate hall coordinator roles.

CONTACT INFORMATION



(720) 555-0148



m.trevino@example.com



Fort Collins, CO 12345

KEY SKILLS

- Conflict mediation and roommate agreements
- Incident documentation and on-call response
- Mental Health First Aid (certified 2023)
- Program planning and budgeting
- Title IX responsible employee reporting
- Community building and floor meetings
- Peer mentoring and staff training
- StarRez housing software
- Microsoft Office, Canva, Google Workspace

Professional Experience

SENIOR RESIDENT ASSISTANT | ALDER RIDGE RESIDENCE HALL, COLORADO FRONT RANGE UNIVERSITY, FORT COLLINS, CO

AUG 2023 - PRESENT

- Lead resident assistant for a 42-resident floor of first- and second-year students; hold weekly office hours and monthly one-on-ones with each resident.
- Ran 18 floor programs across the academic year with an average attendance of 27 residents, including a midterm de-stress night that drew 61 attendees from across the building.
- First responder on 14 documented incidents (roommate conflicts, alcohol transports, wellness checks); wrote incident reports within the 24-hour policy window in every case.
- Mentor four new RAs on the building staff: shadow shifts, debrief after calls, and co-facilitate August training sessions on bystander intervention and Title IX reporting.
- Serve on the Residence Life hiring committee; interviewed 22 resident assistant candidates for the incoming cohort.

RESIDENT ASSISTANT | ALDER RIDGE RESIDENCE HALL, COLORADO FRONT RANGE UNIVERSITY, FORT COLLINS, CO

AUG 2022 - MAY 2023

- Supported 38 residents on a themed sophomore floor; opened building, closed for winter/spring breaks, and covered 3-4 duty shifts per month.
- Facilitated three roommate mediations that resolved without room changes.
- Built bulletin boards and door decs on a \$75/month program budget; sourced supplies from campus surplus to stretch spend.
- Referred six residents to campus counseling services and the Dean of Students office following wellness conversations.

Education

- B.S. in Human Development and Family Studies, Colorado Front Range University, Expected May 2025
- Minor in Psychology