



DEVON ASHBY

Resident Assistant

Sophomore sociology student serving as a first-year resident assistant on a 44-resident freshman floor. Comfortable running floor meetings, handling late-night lockouts, and connecting residents to campus resources when something feels off.

CONTACT INFORMATION



(706) 555-0193



devon.ashby@example.com



Athens, GA 12345

KEY SKILLS

- Roommate agreements and mediation
- On-call duty shifts and lockout response
- Incident documentation (Maxient)
- Floor programming on small budgets
- Active listening and referrals to counseling
- Bulletin board design and Canva
- Basic Life Support and First Aid certified (2024)
- Google Workspace and Microsoft Word

PROFESSIONAL EXPERIENCE

RESIDENT ASSISTANT | MAGNOLIA HALL, PIEDMONT STATE UNIVERSITY, ATHENS, GA

AUG 2024 – PRESENT

- Serve as first point of contact for 44 first-year residents on an all-gender floor; hold posted office hours twice a week.
- Planned six floor programs in the fall semester on a \$40 per-program budget, including a study-skills workshop co-hosted with a peer tutor that 22 residents attended.
- Covered 14 on-call duty shifts (weeknights and weekends) and responded to eight lockouts, two noise complaints, and one wellness check; documented each in Maxient within policy.
- Facilitated roommate agreement conversations for all 22 rooms during move-in week.

PEER MENTOR (VOLUNTEER) | FIRST-YEAR EXPERIENCE OFFICE, PIEDMONT STATE UNIVERSITY, ATHENS, GA

AUG 2023 – MAY 2024

- Paired with five incoming freshmen for weekly check-ins on class scheduling and campus navigation.
- Co-led two floor discussions on academic integrity and time management during fall orientation.
- Completed 12 hours of active listening and referral training through the first-year experience office.

EDUCATION

- B.A. in Sociology, Piedmont State University, Expected May 2027 |
- Dean's List, Fall 2023 and Spring 2024 |