



Graham Hayes

Stockroom Lead

Inventory and logistics professional with 6 years of experience managing up to 3,740 SKUs daily using barcode scanners and FIFO rotation. Reduced logistics costs by \$21,460 annually by consolidating vendor deliveries from 4 carriers to 2 and renegotiating route schedules. Holds a Powered Industrial Truck (Forklift) Operator Certification and an AAS in Business Administration.

CONTACT INFORMATION

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EDUCATION

AAS in Business Administration
West Virginia University at
Parkersburg, Parkersburg, WV 2018 -
2020

KEY SKILLS

- FIFO and FEFO Rotation
- Barcode Scanner Operation
- Pallet Jack Operation
- Forklift Operation
- Microsoft Excel
- Inventory Cycle Counting
- OSHA Safety Regulations
- Receiving and Put-Away
- SKU Management
- New-Hire Training

PROFESSIONAL EXPERIENCE

Stockroom Lead | 2023 - Present

Canaan Valley Wholesale Supply, Elkins, WV

- Reduced logistics costs by \$21,460 annually by consolidating vendor deliveries from 4 carriers to 2 and renegotiating route schedules.
- Managed 3,740 SKUs daily using barcode scanners and FIFO rotation, keeping shelf gaps under 45 minutes across 14 aisles.
- Trained 6 new hires on receiving procedures, PPE use, and pallet jack operation within their first 12 days on the floor.
- Examined merchandise during weekly cycle counts and flagged reorder needs for 230 items per count, submitting reports in Microsoft Excel.

Stocker | 2021 - 2023

Buckhannon Creek Hardware Co., Buckhannon, WV

- Sorted and shelved 2,180 SKUs daily across seasonal, plumbing, and electrical departments, maintaining FIFO compliance.
- Trained 3 new hires on stocking workflows and box cutter safety, reducing each trainee's ramp-up period from 9 days to 6 days.
- Identified \$7,830 in logistics cost savings by flagging duplicate vendor shipments and recommending consolidated purchase orders.

Stocker | 2020 - 2021

Tygart Creek Market Group, Philippi, WV

- Unpacked and stocked incoming freight averaging 47 cases per hour across grocery and household aisles.
- Obtained merchandise from backroom bins for floor replenishment, filling 118 pick requests per shift using a barcode scanner.
- Conducted nightly inventory checks on perishable items and logged temperature readings to meet food safety and sanitation standards.

CERTIFICATIONS

- Powered Industrial Truck (Forklift) Operator Certification, Employer, under OSHA standard 29 CFR 1910.178, 2021