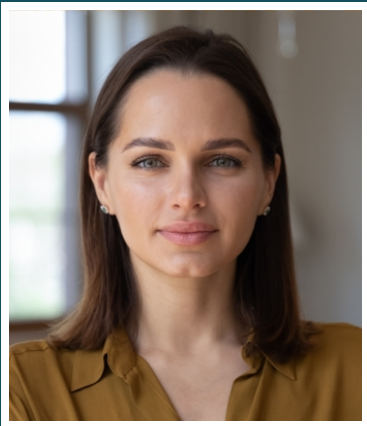




Sade Sinclair

Financial Analyst

Financial analyst with 6 years of experience in variance analysis, capital project tracking, and fixed-asset accounting using SAP, Excel, Power BI, and SQL. Tracked 11 capital projects valued at \$10.7M in aggregate while maintaining depreciation schedules across multiple asset classes and condensing monthly variance reporting cycles by half.

CONTACT INFORMATION



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Zanesville, OH 12345

EDUCATION

- BBA Finance
2016 - 2020
Ohio University, Athens, OH

KEY SKILLS

- Microsoft Excel
- SAP
- Power BI
- Microsoft Project
- SQL
- Variance Analysis
- Fixed-Asset Accounting
- Capital Budgeting
- Depreciation Scheduling
- Cost Analysis
- Financial Reporting

PROFESSIONAL EXPERIENCE

Financial Analyst I 2023 - Present

Muskingum Valley Manufacturing Group, Zanesville, OH

- Analyzed 14 cost variances per period across 4 production departments, identifying root causes for material, labor, and overhead deviations totaling \$43,910 per quarter.
- Tracked 11 capital projects valued at \$10.7M in aggregate, updating spend-to-budget figures weekly and reporting completion milestones to the CFO.
- Maintained depreciation schedules for 38 fixed-asset classes in SAP, processing 19 additions and 8 disposals per quarter.
- Condensed the monthly variance commentary cycle from 5 days to 2.5 days by standardizing explanation codes and building lookup formulas in Excel.

Junior Financial Analyst I 2021 - 2023

Licking Creek Distribution Partners, Newark, OH

- Analyzed 9 cost variances per period for warehouse and logistics operations, flagging \$17,630 in unplanned freight surcharges over 6 months.
- Tracked 7 capital projects ranging from \$24,310 to \$196,400, maintaining schedule updates in Microsoft Project and reporting to leadership biweekly.
- Maintained depreciation schedules for 47 asset groups, completing quarterly roll-forward reports within 2 business days.
- Compiled fixed-asset register updates for year-end audit, reconciling 46 line items and clearing 3 tagging discrepancies in 8 hours.

Finance Intern I 2020 - 2021

Hocking River Supply Co., Lancaster, OH

- Assisted in analyzing 6 cost variances per period by gathering actual spending data from SAP and formatting comparison tables in Excel.
- Updated depreciation schedules for 29 asset categories, entering monthly entries and verifying \$2,190 in accumulated depreciation adjustments.
- Supported capital project tracking by organizing vendor quotes and change orders for 4 facility improvement projects valued at \$391,700.