



RANIA FALK

Field Agent

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PROFILE

Field agent with 6 years of experience in criminal investigations, threat assessment, and evidence chain of custody across federal task forces and investigative units. Reduced average case resolution time from 74 days to 53 days by restructuring investigative task assignments and implementing daily status reviews in FBI records systems. Skilled in federal court testimony preparation, access-control badge systems, SAS, and interview and interrogation.

KEY SKILLS

- Criminal investigations
- Threat assessment
- Evidence chain of custody
- Access-control badge systems
- FBI records systems
- SAS
- Interview and interrogation
- Report writing
- Physical Fitness Test (PFT) standards
- Federal court testimony preparation

PROFESSIONAL EXPERIENCE

Field Agent

Winooski Valley Federal Task Force, Montpelier, VT | 2023 - Present

- Audited access-control badge systems covering 437 agents, analysts, and cleared contractors across two facilities, flagging expired or unused credentials each week.
- Reduced average case resolution time from 74 days to 53 days by restructuring investigative task assignments and implementing daily status reviews in FBI records systems.
- Shortened evidence processing time from 6.1 hours to 3.4 hours per submission by consolidating chain-of-custody intake steps from 9 to 5.
- Conducted 31 threat assessments for high-profile events and visiting officials, completing each report within 48 hours of the initial request.

Special Agent

Green Mountain Investigative Group, Burlington, VT | 2021 - 2023

- Reduced case resolution time on a multi-jurisdictional fraud investigation from 91 days to 58 days by consolidating witness interview schedules and digital evidence logs in Microsoft Excel.
- Processed and cataloged 218 items of physical and digital evidence, cutting average intake time from 4.3 hours to 2.9 hours per submission.
- Presented testimony in 11 federal court proceedings, preparing exhibits and timelines that supported prosecution in each hearing.
- Coordinated physical security credentialing for 189 temporary personnel during a 6-month regional operation.

Intelligence Analyst

Champlain Basin Security Services, Essex Junction, VT | 2020 - 2021

- Gathered and cross-referenced investigative leads from multiple databases, cutting preliminary case research time from 12 days to 8 days per assignment.
- Drafted 46 intelligence summaries for field agents using SAS and Microsoft Word, each delivered within 36 hours of tasking.
- Verified and issued 113 facility security credentials for new hires and visiting personnel during an office expansion.

EDUCATION

B.A. in Sociology (Concentration in Crime and Criminal Justice)

University of Vermont, Burlington, VT | 2016 - 2020