



RUTH YOUNG

Junior Network Administrator

Kearney, NE 12345 | (308) 555-0118 | ruth.young@example.com

PROFILE

Network administration professional with 3 years of experience managing physical and virtual servers, configuring VPN tunnels, and maintaining disaster recovery logs across Windows Server and Linux environments. Lowered diagnostic error rates by 29.05% by cross-referencing SNMP trap data against documented fault trees before assigning root causes.

KEY SKILLS

- Windows Server Administration
- Linux System Operations
- Nagios
- Active Directory
- TCP/IP and DNS
- SNMP Monitoring
- VPN Configuration
- Data Backup and Disaster Recovery
- NIST Standards
- DHCP

PROFESSIONAL EXPERIENCE

Junior Network Administrator

Platte Basin Technology Services, Kearney, NE | 2024 - Present

- Manage 37 physical and virtual servers running Windows Server and Linux, completing daily health checks and patch cycles across the production environment.
- Reduced average incident response time from 26 minutes to 14 minutes by building a standardized triage checklist and pre-configured Nagios alert templates.
- Perform nightly data backups for critical file systems, verifying restore integrity each week and maintaining a disaster recovery log with zero missed backup windows over 9 months.
- Operate the master monitoring console to track server performance and disk utilization, escalating 8 capacity warnings per month before they affect end users.

IT Support Technician

Wood River Digital Solutions, Grand Island, NE | 2023 - 2024

- Lowered diagnostic error rates by 29.05% within 6 months by cross-referencing SNMP trap data against documented fault trees before assigning root causes.
- Performed routine startup and shutdown procedures for 18 servers each maintenance window, logging every step in a shared control record to meet NIST documentation standards.
- Assisted the network team with configuring VPN tunnels for 46 remote staff, completing each setup in an average of 22 minutes.

EDUCATION

Bachelor of Science in Information Technology and Networking Comprehensive

University of Nebraska at Kearney, Kearney, NE | 2019 - 2023