



Irene Xu

Special Agent

CONTACT INFORMATION



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Ellensburg, WA 12345

EDUCATION

BA in Law and Justice | Central Washington University, Ellensburg, WA | 2015 - 2019

KEY SKILLS

- FBI records systems
- Forensic analysis software
- Digital surveillance systems
- SAS
- Criminal financial analysis
- Witness interviewing
- Asset forfeiture procedures
- Background investigations
- Report writing
- Federal court testimony preparation

ABOUT ME

Federal special agent with 7 years of experience in criminal financial analysis, background investigations, and asset forfeiture procedures across multi-agency task forces. Seized \$2.71M in assets tied to a public corruption and money laundering investigation by tracing financial records and coordinating forfeiture filings. Completed 255 background checks across three assignments and delivered testimony in 9 federal court proceedings, with proficiency in FBI records systems, SAS, and forensic analysis software.

PROFESSIONAL EXPERIENCE

SPECIAL AGENT I CASCADE RANGE FEDERAL INVESTIGATIVE DIVISION, ELLENSBURG, WA
2022 - PRESENT

- Cut DNA analysis turnaround from 9 days to 3 days by consolidating sample intake forms and scheduling direct courier deliveries to the regional forensic laboratory.
- Seized \$2.71M in assets tied to a 14-month public corruption and money laundering investigation by tracing financial records and coordinating forfeiture filings.
- Completed 137 background checks for applicants, contractors, and inter-agency personnel, averaging 8 business days per check with zero unresolved discrepancies.
- Prepared and presented testimony in 9 federal court proceedings, delivering exhibits that referenced forensic analysis software outputs and financial timelines.

SPECIAL AGENT I YAKIMA BASIN INVESTIGATIVE TASK FORCE, YAKIMA, WA
2021 - 2022

- Recovered \$891,700 in stolen assets from a fraud ring by building a financial evidence package using FBI records systems and bank subpoena returns.
- Completed 77 background checks for newly assigned personnel and visiting agency liaisons, finishing each within 7 business days.
- Verified chain-of-custody paperwork on evidence from 6 violent crime cases before laboratory submission, with no items returned for documentation errors.

INTELLIGENCE ANALYST I KITTITAS VALLEY SECURITY ANALYSIS GROUP, ELLENSBURG, WA
2019 - 2021

- Compiled financial profiles and asset inventories using SAS and Microsoft Excel that supported the seizure of \$617,300 in a regional narcotics investigation.
- Processed and verified source data for 41 background investigations, flagging 13 discrepancies that required follow-up field interviews.
- Tracked and cross-referenced asset ownership records across 4 federal databases, identifying \$328,400 in previously undisclosed property linked to ongoing forfeiture proceedings.