



Bianca Keller

Medical Coder

Certified Inpatient Coder with 6 years of experience coding inpatient and outpatient charts across cardiology, orthopedic, general surgery, and primary care departments using Epic, 3M Encoder, and EncoderPro. Raised first-pass claim acceptance from 91% to 96% by checking modifier pairs against NCCI edits before claim submission. Reduced coding input errors by 50.4% by designing a pre-submission validation checklist that flagged mismatched CPT modifiers and ICD-10-CM sequencing in Epic.

CONTACT INFORMATION



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Laurens, SC 12345

KEY SKILLS

- ICD-10-CM coding
- CPT and HCPCS code assignment
- MS-DRG and APR-DRG grouping
- Epic Systems
- 3M Encoder
- EncoderPro
- HIPAA and HITECH compliance
- NCCI edits review
- Claims reconciliation
- Microsoft Excel

PROFESSIONAL EXPERIENCE

INPATIENT MEDICAL CODER | REEDY RIVER REGIONAL HOSPITAL, LAURENS, SC

2023 – PRESENT

- Reduced coding input errors by 50.4% within 9 months by designing a pre-submission validation checklist that flagged mismatched CPT modifiers and ICD-10-CM sequencing in Epic.
- Coded an average of 24 inpatient charts per day across cardiology, orthopedic, and general surgery departments while maintaining compliance with CMS guidelines.
- Raised first-pass claim acceptance from 91% to 96% over 11 months by checking modifier pairs against NCCI edits before claim submission.
- Scanned and indexed post-operative health records into Epic within 35 minutes of receipt, supporting timely code assignment for 6 surgical teams.

MEDICAL CODER | PIEDMONT FORK FAMILY HEALTH CENTER, CLINTON, SC

2021 – 2023

- Reduced coding input errors from 19 per week to 11 per week by standardizing E&M level selection criteria across 5 outpatient providers.
- Coded 96 outpatient charts per day using 3M Encoder and EncoderPro, applying CPT, HCPCS, and ICD-10-CM codes for a multi-specialty clinic.
- Retrieved and organized patient medical records for 9 physicians and allied health staff, reducing record retrieval wait times from 22 minutes to 8 minutes.
- Processed and prepared insurance claim forms for government and commercial payers, completing an average of 53 forms per day with fewer than 3 rejections per week.

CODING ASSISTANT | SALUDA CREEK MEDICAL ASSOCIATES, GREENWOOD, SC

2020 – 2021

- Coded 112 charts per day for a 4-provider primary care office, assigning ICD-10-CM and CPT codes and verifying each entry against NCCI edits before billing release.
- Reconciled 6 months of evaluation and management claims against contracted fee schedules and flagged 63 underpaid claims for follow-up.
- Scanned patient health records into the electronic filing system and applied HIPAA-compliant access controls for 2 clinical departments.

EDUCATION

- Associate of Applied Science in Health Information Management, Greenville Technical College, Greenville, SC | 2018 – 2020

CERTIFICATIONS

- Certified Inpatient Coder - AAPC, 2021