



NEIL TALBOT

Production Worker

CONTACT INFORMATION



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Havre, MT 12345

KEY SKILLS

- Calipers and Micrometers
- Hand and Power Tools
- Forklift Operation
- Blueprint Reading
- FIFO Inventory Methods
- Microsoft Excel
- QC Visual Inspection
- PPE Compliance
- Conveyor Systems
- Tape Measures

ABOUT ME

Production worker with 2 years of experience performing quality inspections, verifying outbound orders, and staging finished goods in high-volume manufacturing facilities. Inspected finished assemblies using calipers and micrometers, achieving a quality inspection accuracy rate of 97.63% across 1,840 parts per month. Skilled in forklift operation, blueprint reading, FIFO inventory methods, and conveyor systems.

PROFESSIONAL EXPERIENCE

Production Worker

Highline Prairie Products LLC, Havre, MT | 2025 - Present

- Maintained shift coverage availability of 6 days per week for 11 consecutive months, filling open slots on day, swing, and weekend rotations with zero unexcused absences.
- Inspected finished assemblies using calipers and micrometers, achieving a quality inspection accuracy rate of 97.63% across 1,840 parts per month.
- Verified delivery correctness on an average of 134 outbound orders per month by cross-checking SKU labels against packing slips, catching 7 mislabeled pallets before dispatch.
- Loaded finished goods onto conveyor lines and staged pallets for shipping, handling 63 pallets per shift in a 48,000-square-foot facility.

Production Assistant

Bear Creek Assembly Co., Chinook, MT | 2024 - 2025

- Performed visual and dimensional quality inspections on 86 molded plastic parts per shift, raising first-pass accuracy from 93.05% to 97.24% within 4 months.
- Verified delivery correctness for 3 weekly outbound loads by confirming part counts and lot numbers against work orders, keeping the mispick rate below 1 order per month.
- Cleaned and organized the work area at the end of each 10-hour shift, keeping tools returned to shadow boards within 8 minutes of line stop.

EDUCATION

AAS Metals Manufacturing

Montana State University-Northern, Havre, MT | 2022 - 2024