



Dimitri Pham

Chief Medical Scribe

Experienced medical scribe with 12 years of clinical documentation work spanning Epic and Cerner systems, including training 17 scribes on charting workflows, ICD-10 coding, and HIPAA compliance. Introduced a structured peer-review process that raised documentation accuracy from 93.9% to 98.46% over 8 months while redesigning charting templates and managing round-the-clock scribe scheduling for emergency department coverage.

Contact Information



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Vincennes, IN 12345

Education

B.S. in Applied Health Science

Indiana University, Bloomington, IN |
2010 – 2014

Key Skills

- Epic EHR Documentation
- Cerner Patient Data Management
- ICD-10 Coding
- CPT Coding
- HIPAA Compliance
- Microsoft Excel
- QA Chart Review
- Scribe Team Scheduling
- Clinical Template Design
- Medical Terminology

Professional Experience

CHIEF MEDICAL SCRIBE | WABASH BEND REGIONAL MEDICAL CENTER, VINCENNES, IN
2020 – PRESENT

- Redesigned 14 Epic charting templates and standardized auto-text shortcuts for the emergency department, improving EHR system efficiency by 30.1% as measured by average chart-completion time dropping from 7 minutes 12 seconds to 5 minutes 2 seconds.
- Trained 11 new medical scribes on documentation protocols, ICD-10 code selection, and HIPAA requirements, reducing average onboarding time from 5 weeks to 18 days.
- Led weekly QA reviews of scribe-generated notes and raised documentation accuracy from 93.9% to 98.46% over 8 months by introducing a structured peer-review process.
- Coordinated shift scheduling for a 9-scribe team covering 3 emergency physicians around the clock, maintaining full coverage for 364 of 365 days in 2024.

LEAD MEDICAL SCRIBE | PRAIRIE CREEK PHYSICIANS GROUP, WASHINGTON, IN
2017 – 2020

- Trained 6 scribes on Cerner workflows and real-time documentation standards, bringing each new hire to independent charting within 21 days.
- Audited chart templates quarterly and corrected formatting inconsistencies that had caused a documentation accuracy rate of 97.27%, raising it to 97.85% within two review cycles.
- Migrated 4 provider note templates from a legacy system to Cerner, cutting average note-assembly time from 9 minutes to 6 minutes 40 seconds per encounter.

MEDICAL SCRIBE | KESSINGER VALLEY FAMILY MEDICINE, JASPER, IN
2014 – 2017

- Documented history of present illness, physical exam findings, and treatment plans in Epic for 2 family medicine providers during 9-hour clinic days.
- Maintained a documentation accuracy rate of 97.51% across quarterly internal audits by reviewing each completed note against the provider's verbal narrative before closing the chart.
- Created 8 specialty-specific auto-text macros in Epic that shortened average note entry time from 6 minutes 15 seconds to 4 minutes 38 seconds per patient visit.