

Imani Asante

New Paraprofessional

Paraprofessional with 2 years of experience supporting small group instruction and tracking student performance data in Microsoft Excel across caseloads of up to 14 students. Reinforced reading concepts through 9 weekly sessions and flagged an average score improvement of 12 points across the spring semester.

Orangeburg, SC 12345

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KEY SKILLS

- Small Group Instruction
- Educational Software
- Visual Schedules and Work Systems
- Microsoft Excel
- Microsoft Word
- IEP Accommodation Support
- FERPA Confidentiality
- Behavior Observation and Reporting
- Classroom Material Preparation
- Student Data Tracking

PROFESSIONAL EXPERIENCE

NEW PARAPROFESSIONAL | EDISTO RIVER ELEMENTARY ACADEMY, ORANGEBURG, SC
2025 – PRESENT

- Led 9 small group sessions each week for groups of 3 to 5 students, reinforcing reading concepts presented by the classroom teacher and raising average reading scores from 62 points to 74 points on quarterly benchmarks.
- Managed a caseload of 14 students across two grade levels, monitoring daily assignment completion and maintaining individualized tracking sheets for each learner.
- Recorded student performance data in Microsoft Excel after each session, tracking scores for all 14 students and flagging a score improvement of 12 points on average across the spring semester.
- Prepared visual schedules and printed materials for 3 classroom workstations each morning, cutting teacher prep needs by 25 minutes per day.

CLASSROOM AIDE | SANTEE BASIN CHARTER SCHOOL, HOLLY HILL, SC
2024 – 2025

- Assisted the lead teacher with a caseload of 11 students in a third-grade classroom, reading aloud during guided sessions and monitoring work completion.
- Presented math review activities to groups of 4 students under teacher guidance, contributing to a 13-point gain on unit test averages over one semester.
- Attended 2 staff meetings per month and served on the school's FERPA compliance committee, ensuring student records were stored and shared according to district policy.

EDUCATION

- AAS in Early Care and Education
  Orangeburg-Calhoun Technical College, Orangeburg, SC | 2022 – 2024