



Douglas Radcliffe

Assistant Superintendent

Construction management professional with 2 years of experience coordinating crews, tracking deliveries, and managing schedules using Procore and Microsoft Project. Lowered site waste hauling costs by \$8,130 per project by consolidating dumpster pulls and separating recyclable concrete and metal on-site, and reduced punch list closure time from 14 days to 7 days through pre-walk inspections and trade-specific deficiency assignments.

CONTACT INFORMATION



(308) 555-0118



douglas.radcliffe@example.com



Kearney, NE 12345

KEY SKILLS

- Procore
- Microsoft Project
- Bluebeam
- Blueprint Reading
- Quality Control Programs
- OSHA Construction Safety Standards
- Punch List Management
- Material Tracking
- Scheduling Coordination
- Waste Reduction

PROFESSIONAL EXPERIENCE

Assistant Superintendent | Elkhorn Prairie Builders, Kearney, NE
2025 - Present

- Supervised a crew of 26 carpenters, laborers, and finishers on a ground-up retail build, coordinating daily task assignments through Procore.
- Reduced punch list closure time from 14 days to 7 days by pre-walking units 48 hours before owner inspections and assigning deficiency repairs by trade.
- Lowered site waste hauling costs by \$8,130 per project by consolidating dumpster pulls and separating recyclable concrete and metal on-site.
- Conferred with the project owner and design team during biweekly progress meetings to resolve 9 open construction problems before they reached the critical path.

Field Engineer | Platte River Constructors, Grand Island, NE
2024 - 2025

- Tracked material deliveries and production quantities for a \$5.3M office build, updating the schedule in Microsoft Project each morning.
- Cut lumber waste by 1,740 board feet over 4 months by implementing a cut-sheet system that matched framing orders to actual takeoff dimensions.
- Investigated 3 weather-related delays and documented root causes in daily logs, enabling the superintendent to recover 6 lost calendar days through revised sequencing.

EDUCATION

BS in Construction Management

University of Nebraska at Kearney, Kearney, NE | 2020 - 2024