



Diego Cisneros

Coding Supervisor

Registered Health Information Technician with 12 years of experience supervising coding teams across inpatient, outpatient, and emergency departments while enforcing HIPAA and HITECH compliance. Consulted ICD-10-CM and CPT classification manuals to assign accurate codes for complex multi-specialty encounters, averaging \$4,550 in correctly captured charges per day. Proficient in Epic, 3M Encoder, Meditech, and Microsoft Excel, with a record of automating workflows and training 13 new hires and cross-trained coders.



Huron, SD 12345



(605) 555-0132



diego.cisneros@example.com

KEY SKILLS

- ICD-10-CM Classification
- CPT and HCPCS Coding
- Epic Systems
- 3M Encoder
- Meditech
- MS-DRG and APR-DRG Assignment
- HIPAA and HITECH Compliance
- NCCI Edits Validation
- Microsoft Excel
- Staff Training and Onboarding
- CMS Guidelines

CERTIFICATIONS

- Registered Health Information Technician, AHIMA, through its Commission on Certification for Health Informatics and Information Management, 2014

PROFESSIONAL EXPERIENCE

CODING SUPERVISOR

JAMES RIVER COMMUNITY HOSPITAL, HURON, SD | 2020 – PRESENT

- Saved 27 hours per week of manual work by automating charge-capture validation rules in Epic, eliminating repetitive code lookups for 9 coders on the team.
- Supervised a coding team of 9 staff members spanning inpatient, outpatient, and emergency departments, conducting biweekly one-on-one reviews and quarterly performance evaluations.
- Trained 7 new hires on 3M Encoder workflows and HIPAA privacy protocols, bringing each coder to full productivity within 18 days of start date.
- Resolved conflicting or unclear diagnoses by consulting with physicians during weekly coding team meetings, clarifying an average of 23 cases per month.
- Released protected health information to authorized persons and agencies, verifying each request against HIPAA and HITECH regulations before disclosure.

SENIOR MEDICAL CODER

PRAIRIE BEND REGIONAL CLINIC, MITCHELL, SD | 2016 – 2020

- Saved 14 hours per week by building Microsoft Excel macros that auto-populated recurring CPT and ICD-10-CM code combinations for 4 high-volume service lines.
- Trained 6 coders on a new Meditech module for clinical information management, completing all sessions within 12 days and reducing help-desk tickets from 31 to 9 per month.
- Consulted ICD-10-CM and CPT classification manuals to assign accurate codes for complex multi-specialty encounters, averaging \$4,550 in correctly captured charges per day.

MEDICAL CODER

CROW CREEK HEALTH SERVICES, PIERRE, SD | 2014 – 2016

- Supervised a coding team of 4 during evening shifts, distributing daily workloads and reviewing completed code assignments before batch submission.
- Released medical records to insurance carriers and government agencies in compliance with HIPAA and CMS guidelines, processing an average of 19 requests per day.
- Consulted with attending physicians to clarify missing procedure details, resolving 17 documentation queries per week and preventing claim holds.

EDUCATION

