



Elise Mehta

LEAD PACKER

Packing and shipping professional with 6 years of experience coordinating daily schedules, assigning workstation rotations, and maintaining an order accuracy rate of 98.11% by cross-checking pick tickets against barcode scans in Oracle WMS. Skilled in RF scanner operation, pallet jack handling, FIFO inventory rotation, and OSHA safety compliance across high-volume warehouse environments.

CONTACT INFORMATION



(870) 555-0125



elise.mehta@example.com



Paragould, AR 12345

KEY SKILLS

- RF Scanner Operation
- Oracle WMS
- Pallet Jack Handling
- Stretch Wrap Equipment
- FIFO Inventory Rotation
- Banding Equipment
- Barcode Scanning
- OSHA Safety Compliance
- Microsoft Excel
- Quality Inspection

PROFESSIONAL EXPERIENCE

Lead Packer | Piney Creek Consumer Products LLC, Paragould, AR | 2023 – Present

- Ship 11,347 packages annually by coordinating daily pack schedules, assigning workstation rotations, and verifying carrier manifests before dock release.
- Reduced average item retrieval time by 14 minutes per order by relabeling 1,240 bin locations and implementing a color-coded zone map.
- Maintain an order accuracy rate of 98.11% by cross-checking pick tickets against barcode scans in Oracle WMS before final carton sealing.
- Record product weights, packaging types, and shipment totals on daily tracking forms, reconciling counts against system data at end of shift.
- Clean packing stations, shrink-wrap dispensers, and staging areas at the end of each shift using approved cleaning solutions and hand tools.

Packer | Village Creek Warehouse Services, Jonesboro, AR | 2021 – 2023

- Achieved a 98.33% order accuracy rate over 18 months by verifying SKU labels with an RF scanner before applying stretch wrap to outbound pallets.
- Rearranged high-velocity SKUs to forward-pick slots closest to the conveyor belt, keeping the top 40 SKUs within 10 steps of the pack line.
- Documented packaging specifications, lot numbers, and case counts on standardized forms for 73 active SKUs each week.

Warehouse Associate | Bayou Meto Fulfillment Group, Newport, AR | 2020 – 2021

- Packed and shipped 8,410 packages in the first 12 months by assembling cartons, inserting dunnage, and sealing cases on a 6-station conveyor line.
- Sorted incoming stock into FIFO-compliant bin rows using a pallet jack, so older lots shipped first.
- Wiped down containers, supply carts, and work surfaces between product changeovers using sanitizing solution and microfiber cloths.

EDUCATION

Associate of Applied Science (AAS) General Technology
Arkansas State University - Newport, Newport, AR | 2018 – 2020