



Grace Popescu

Nail Salon Manager

Nail salon manager with 12 years of experience overseeing appointment scheduling, staff development, and service delivery across multi-station salons. Generated \$3,820 per month in upsell revenue by training 4 technicians to recommend gel overlays, paraffin treatments, and nail art add-ons during client consultations. Holds the NIC National Nail Technology Examination and applies acrylic nail sculpting, gel nail application, and dip powder systems daily.



Morganton, NC 12345



(828) 555-0132



grace.popescu@example.com

KEY SKILLS

- Acrylic Nail Sculpting
- Gel Nail Application
- Dip/NextGen Powder System
- Appointment Scheduling System
- Microsoft Excel
- Cuticle Preparation
- Nail Shaping and Filing
- Sterilization Equipment
- Staff Mentoring
- Service Menu Development

CERTIFICATIONS

- NIC National Nail Technology Examination, National-Interstate Council of State Boards of Cosmetology, 2015

PROFESSIONAL EXPERIENCE

NAIL SALON MANAGER

FOOTHILLS GLOW NAIL STUDIO, MORGANTON, NC | 2020 – PRESENT

- Generated \$3,820 per month in upsell revenue by training 4 technicians to recommend gel overlays, paraffin treatments, and nail art add-ons during client consultations.
- Completed 53 weekly appointments across a 5-station salon by staggering bookings in the appointment scheduling system and assigning services by technician specialty.
- Reduced dip powder application time by 9 minutes per client by pre-portioning powder colors and staging solvent trays at each workstation before the morning's first booking.
- Scheduled all client appointments and processed payments for 3 front-desk shifts per week, reconciling daily totals in Microsoft Excel each evening.

LEAD NAIL TECHNICIAN

CATAWBA RIDGE BEAUTY LOUNGE, HICKORY, NC | 2017 – 2020

- Grew monthly upsell revenue from \$1,690 to \$2,870 by adding a chrome accent and hand massage menu card presented to every client at check-in.
- Managed 46 weekly appointments while maintaining an average gel service time of 38 minutes by filing and shaping nails with emery boards before polish application.
- Extended nails using powder, solvent, and paper forms for an average of 11 clients per day, customizing tip shape and length to each request.
- Mentored 2 junior technicians on cuticle preparation using cuticle nippers and orange sticks, reducing their prep time from 14 to 7 minutes per client.

NAIL TECHNICIAN

BURKE VALLEY SPA AND NAILS, VALDESE, NC | 2014 – 2017

- Completed 37 weekly appointments including manicures, pedicures, and acrylic sets, averaging 42 minutes per service.
- Shaped and smoothed nail ends using files and emery boards for 9 clients per shift, following state sanitation and safety protocols for all tools.
- Earned \$741 per month in upsell revenue by suggesting paraffin dips and hand massage add-ons at the start of each appointment.

EDUCATION

AAS in Cosmetology

Western Piedmont Community College, Morganton, NC | 2012 – 2014

