



Brenda Pruitt

PROJECT ENGINEER

Project engineer with 6 years of experience managing change orders, reducing rework, and controlling budgets on industrial construction projects using Primavera P6 and AutoCAD. Managed 17 change orders totaling \$435,800 on a \$7.5M food-processing facility expansion, resolving scope conflicts with subcontractors within an average of 4 days per order. Reduced rework incidents across multiple project phases by instituting pre-installation checklists and verifying field dimensions against fabrication drawings.

CONTACT INFORMATION



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Findlay, OH 12345

KEY SKILLS

- AutoCAD
- Primavera P6
- Jira
- Microsoft Access
- Change Order Administration
- ASME Boiler Pressure Vessel Code
- ASTM Specifications
- RFI Management
- Scope and Budget Control
- OSHA Regulations

PROFESSIONAL EXPERIENCE

Project Engineer | Blanchard River Engineering Partners, Findlay, OH | 2023 – Present

- Reduced rework incidents from 19 to 7 per project phase by instituting pre-installation checklists and mandatory hold-point inspections for all concrete and structural steel work.
- Managed 17 change orders totaling \$435,800 on a \$7.5M food-processing facility expansion, resolving scope conflicts with subcontractors within an average of 4 days per order.
- Raised client satisfaction scores from 3.1 to 3.9 on a 5-point post-project survey by scheduling biweekly progress walk-throughs and issuing same-day meeting summaries.
- Coordinated 7 active projects simultaneously, maintaining budgets in Primavera and tracking open action items through weekly cross-discipline status meetings.

Project Engineer | Auglaize Creek Industrial Group, Lima, OH | 2021 – 2023

- Processed 21 change orders on a \$3.5M packaging line retrofit, keeping cumulative cost variance within \$8,130 of the approved contingency budget.
- Cut rework incidents from 14 to 6 on mechanical piping installations by verifying field dimensions against AutoCAD drawings before each fabrication release.
- Improved client satisfaction survey scores by 26 points on a 100-point scale through weekly dashboard reports and a dedicated issue-response log.

Junior Project Engineer | Maumee Valley Constructors, Defiance, OH | 2020 – 2021

- Tracked and documented 9 change orders on a \$1.15M HVAC upgrade, preparing cost impact memos that averaged 2.5 hours from request to engineer sign-off.
- Identified recurring weld defects causing 11 rework incidents per quarter and recommended revised fit-up procedures that lowered the count to 3 the following quarter.
- Compiled client feedback for 4 concurrent site projects, consolidating data in Microsoft Access reports that informed monthly account reviews with senior leadership.

EDUCATION

BS Mechanical Engineering

Ohio University, Athens, OH | 2016 – 2020