



Bryce Blackwood

IT Director

Budget-focused IT leader with 6 years of experience managing multi-site infrastructure operations, vendor negotiations, and project delivery across distribution and industrial environments. Currently overseeing a \$4.7M annual IT budget covering hardware, licensing, telecom, and professional services while coordinating operations across 19 office and plant sites.

CONTACT INFORMATION



(601) 555-0125



bryce.blackwood@example.com



Laurel, MS 12345

EDUCATION

BS Information Technology
University of Southern Mississippi,
Hattiesburg, MS
2016 – 2020

KEY SKILLS

- IT Budget Planning
- Vendor Contract Negotiation
- JIRA
- Active Directory
- Meraki
- ITIL
- Multi-Site Infrastructure
- Microsoft 365
- VMware
- Confluence
- Project Lifecycle Management

PROFESSIONAL EXPERIENCE

- **IT Director, Leaf River Industrial Group, Laurel, MS**
2023 – Present
 - Manage a \$4.7M annual IT budget covering hardware, licensing, telecom, and professional services, finishing fiscal year 2025 with \$43,800 unspent against plan.
 - Renegotiated 9 vendor contracts for hosting, connectivity, and endpoint management, consolidating 3 overlapping service agreements into a single master contract.
 - Coordinate infrastructure operations across 19 office and plant sites spanning Mississippi and Alabama, reviewing weekly status reports in Confluence to track open issues by location.
 - Prepare quarterly budget-versus-actual reports for the CEO, reconciling purchase orders in Microsoft 365 and flagging variances above \$2,750.
- **IT Manager, Tallahala Creek Logistics, Hattiesburg, MS**
2021 – 2023
 - Administered a \$2.38M departmental budget for a 7-site distribution network, reallocating \$137,400 from decommissioned hardware lines to new Meraki access points.
 - Renegotiated 5 software licensing agreements, moving from per-seat pricing to enterprise terms and saving \$91,200 over a 24-month contract period.
 - Reviewed project plans for 4 concurrent rollouts each quarter, tracking milestones in JIRA and delivering go-live dates within 3 days of original targets.
 - Expanded support coverage from 7 to 11 sites after the company acquired a regional warehouse group, onboarding each location in under 14 days.
- **Systems Administrator, Bogue Homa Data Services, Ellisville, MS**
2020 – 2021
 - Maintained Active Directory environments for 4 office locations, provisioning and deprovisioning an average of 23 user accounts per month.
 - Tracked hardware and software expenditures against a \$1.03M annual budget, flagging overruns to the IT Director within 48 hours of detection.
 - Stayed current on advances in virtualization and cloud platforms, presenting monthly briefings on VMware and AWS feature updates to the leadership team.