



Rosa McAllister

Special Agent Trainee

Entry-level federal investigative professional with 2 years of experience in case documentation, threat assessment, and inter-agency coordination. Contributed investigative research, witness interviews, and case documentation that helped solve 17 cases involving fraud, cybercrime, and public corruption, while maintaining liaison relationships with 9 local and state law enforcement agencies across 3 counties.

CONTACT INFORMATION



(540) 555-0118



rosa.mcallister@example.com



Culpeper, VA 12345

KEY SKILLS

- FBI Records Systems
- Threat Assessment
- Interview and Interrogation Techniques
- Microsoft Excel
- Access-Control Badge Systems
- Report Writing
- Inter-Agency Coordination
- Open-Source Intelligence Research
- Physical Fitness Test Standards
- Case File Management

Professional Experience

SPECIAL AGENT TRAINEE | RAPIDAN CREEK FEDERAL INVESTIGATIONS UNIT, CULPEPER, VA

2025 - PRESENT

- Contributed investigative research, witness interviews, and case documentation that helped solve 17 cases involving fraud, cybercrime, and public corruption over 14 months.
- Maintained active liaison relationships with 9 local and state law enforcement agencies, sharing leads and coordinating joint interview schedules across 3 counties.
- Reduced facility security breaches from 11 to 7 incidents per quarter by auditing access-control badge systems and updating visitor protocols.
- Compiled case summaries and lead tracking documents in Microsoft Excel for senior agents, delivering each briefing package within 24 hours of tasking.

INTELLIGENCE RESEARCH SPECIALIST | PIEDMONT VALLEY SECURITY CONSULTANTS, FREDERICKSBURG, VA

2024 - 2025

- Built working relationships with 7 partner agencies including municipal police departments and a state investigative bureau, reducing average lead relay time from 6 days to 3.5 days.
- Identified and flagged 23 potential threat indicators from open-source databases, feeding findings into ongoing investigative files for senior analysts.
- Drafted 34 risk assessment briefs in Microsoft Word, each reviewed and approved within 18 hours of submission.

Education

- BS in Criminology, Law and Society (Concentration in Criminal Justice)
George Mason University, Fairfax, VA | 2020 - 2024