

Tamar Medina

Senior Accounting Manager

Certified Management Accountant with 12 years of experience in multi-entity consolidation, GL reconciliation, and ASC 842 lease accounting, skilled in SAP, Excel, and Power BI. Saved $274,700 annually by redesigning the intercompany settlement process and consolidating redundant banking relationships across 6 entities. Maintained 7 consecutive clean audit opinions while overseeing month-end close and managing teams of up to 9 staff.

Contact Information

(970) 555-0132

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Montrose, CO 12345

Education

Bachelor of Science in Business Administration, Accounting Concentration
Colorado State University, Fort Collins, CO
2010 - 2014

Key Skills

- GAAP
- SAP
- Microsoft Excel
- Power BI
- Multi-Entity Consolidation
- ASC 842 Lease Accounting
- SOX Compliance
- GL Reconciliation
- Budget Variance Analysis
- Accounts Receivable Management

Professional Experience

Senior Accounting Manager | Uncompahgre Basin Holdings LLC, Montrose, CO
2020 - Present

- Saved $274,700 annually by redesigning the intercompany settlement process and consolidating 3 redundant banking relationships, reducing wire fees and float costs across 6 entities.
- Maintained 4 consecutive clean audit opinions by establishing a pre-audit self-review checklist and delivering all requested schedules to external auditors within 48 hours.
- Reduced DSO from 47 days to 36 days by implementing tiered collection escalation procedures and weekly aging reviews with the sales team.
- Set financial policy for ASC 842 lease accounting adoption across 6 properties, completing the transition 2 months ahead of the compliance deadline.
- Oversaw month-end close for 6 entities, reviewing all journal entries and reconciliations prepared by a staff of 9 before final sign-off.

Accounting Manager | Gunnison Fork Manufacturing Co., Delta, CO
2016 - 2020

- Cut $87,350 in annual operating costs by renegotiating audit service contracts and migrating paper-based AP workflows to SAP electronic approvals.
- Shortened DSO by 8 days by restructuring customer credit terms and introducing automated payment reminders through the AR module.
- Achieved 3 consecutive clean audit opinions by preparing 28 supporting schedules per audit and resolving all findings within 72 hours.
- Managed cross-functional budget reviews with 4 department heads each quarter, using Power BI dashboards to surface spending variances above $2,900.

Staff Accountant | San Miguel Valley Services Group, Telluride, CO
2014 - 2016

- Reconciled 18 balance sheet accounts monthly in Excel, clearing all aged items within 4 business days to support timely period-end procedures.
- Identified $52,310 in cost savings by auditing vendor contracts for duplicate charges and unused service lines during annual budget preparation.
- Compiled audit documentation for 2 simultaneous SOX and financial statement audits, assembling 19 schedules with zero resubmission requests.

Certifications

- Certified Management Accountant, IMA | 2017