

Samir Forde

Lead Warehouse Associate

Warehouse professional with 6 years of experience managing inventory valued at $437,800 across 2,170 SKUs while overseeing receiving, put-away, and FIFO rotation. Raised stock accuracy from 95.3% to 98.72% by introducing bin-level audits and reconciling discrepancies in SAP. Skilled in RF barcode scanning, forklift operation, and Microsoft Excel, holding an OSHA 10-Hour General Industry completion card.

Smyrna, DE 12345

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KEY SKILLS

- RF Barcode Scanning
- SAP
- Microsoft Excel
- Forklift Operation
- Pallet Jack Operation
- FIFO Inventory Rotation
- OSHA Warehouse Safety Regulations
- PPE Compliance
- Warehouse Management Software
- Inventory Reconciliation

CERTIFICATIONS

- OSHA 10-Hour General Industry, OSHA Outreach Training Program, through OSHA-authorized trainers, 2021

PROFESSIONAL EXPERIENCE

LEAD WAREHOUSE ASSOCIATE | BLACKBIRD MARSH DISTRIBUTION LLC, SMYRNA, DE
2023 – PRESENT

- Raised inventory stock accuracy from 95.3% to 98.72% by introducing bin-level audits and reconciling discrepancies in SAP within 20 minutes of detection.
- Managed inventory valued at $437,800 across 2,170 SKUs, overseeing receiving, put-away, and FIFO rotation for a 38,000-square-foot facility.
- Raised the order fill rate on top-selling product lines from 91% to 97% by tightening reorder-point triggers and cutting back-orders.
- Assigned daily tasks to a team of 7 associates, balancing workloads across receiving, picking, and staging zones each shift.

WAREHOUSE ASSOCIATE | CHESAPEAKE LANDING FREIGHT CO., MIDDLETOWN, DE
2021 – 2023

- Maintained inventory stock accuracy at 97.4% for 1,460 SKUs by scanning each inbound carton with an RF barcode scanner and confirming quantities against purchase orders.
- Oversaw inventory valued at $318,700, conducting spot checks on high-value bins every 48 hours to prevent shrinkage.
- Operated a forklift and pallet jack to move an average of 34 pallets per shift, staging outbound loads in dock-assigned lanes.

WAREHOUSE ASSOCIATE | ODESSA CREEK BUILDERS SUPPLY, ODESSA, DE
2020 – 2021

- Achieved a customer satisfaction score of 87 by verifying item descriptions and quantities on 126 outbound orders per day before sealing cartons.
- Rotated perishable and date-sensitive stock using FIFO methods, keeping expired-product pulls under 3 per month.
- Compiled receiving counts and discrepancy notes in Microsoft Excel each shift, forwarding variance summaries to the lead for same-day resolution.

EDUCATION

- AAS in Business Administration
  Delaware Technical Community College, Dover, DE | 2018 – 2020